



March 8, 2017

CALL FOR SELF-NOMINATIONS

Dear OBSN Tribal Member:

According to the Constitution of the Occaneechi Band of the Saponi Nation, the OBSN Tribal Council Elections must be held this year. Seven Council Members will be elected at this time. In accordance with our Tribal Constitution, candidates that wish to run for the offices of Tribal Chairperson or Tribal Vice Chairperson must have served two terms on the Tribal Council:

Article 4, Office Holders-Section 2. To run for Chair or Vice-Chair of the Tribe, a candidate must meet the four requirements stated in Section 1 (Tribal Council Criteria) and also must have served two consecutive terms on the Tribal Council.

POSITION	TERM OF SERVICE
Tribal Chairperson	4 Years
Tribal Vice Chairperson	4 Years
Top 5 Candidates Receiving Most Votes	4 Years

If you are an interested, dedicated, duly enrolled OBSN Tribal Member that would like to serve your Tribal Community and can actively participate in Tribal Functions, Meetings, and Tribal Affairs, please do not hesitate to nominate yourself for consideration for the ballot on the upcoming OBSN Tribal Election. The Self-Nominating Ballot will be available March 8, 2017.

Please note that upon receipt of your SELF-NOMINATIONS you will be declaring, if elected, you will be a committed and active OBSN Tribal Council Member. Presently, the Tribal Council holds its monthly meeting the second Thursday evening of every month at the Tribal Office. If you are elected to the Tribal Council, you will be expected to attend the Tribal Council Meetings and OBSN sponsored functions in accordance with the OBSN Constitution. Please review the enclosed job description.

Please return your **SELF-NOMINATION**, a **PHOTO**, and a **SHORT BIO** to the OBSN Tribal Office by May 10, 2017. The members of the Elections Committee will review, discuss, and approve/disapprove the SELF-NOMINATIONS on the weekend of May 11, 2017, and formulate a ballot for approval for the election. The candidates' photos and bios will accompany the ballot. Voting will be conducted on June 10 & 11th, 2017 at the Pow-wow. In order to vote "Tribal Members" must show their tribal identification.

Tony "WA" Hayes,
Tribal Chair

OBSN Tribal Council Job Description

Purpose:

The duties of the Tribal Chair, the Vice Chair, and Tribal Council are to govern Tribal affairs, initiate projects that will improve the spiritual, cultural, and economic life of the tribe, and otherwise guide the Tribe in carrying out the purposes of the OBSN Tribal Constitution.

Organizational Relationship:

The Tribal Council currently meets on a monthly basis at the Occaneechi Tribal Property in Burlington, NC, to oversee, supervise, and conduct all administrative functions of the Occaneechi Tribe in accordance with the OBSN Tribal Constitution. The Tribal Council answers to the enrolled members of the Occaneechi Band of the Saponi Nation.

Duties & Responsibilities:

1. Attend and actively participate Tribal Council Meetings
2. Be aware of community needs and priorities development
3. Prioritize administrative goals monthly
4. Review and approve fiscal documents and Tribal Finances
5. Monitor award budgets and expenses
6. Review funding opportunities and seek grant proposals
7. Actively participate in Tribal committees
8. Represent positively on behalf of the Occaneechi Band of the Saponi Nation 9. Perform and complete other duties as assigned

Minimum Qualifications:

1. Be 21 years old as of the date of the election
2. Be a member who lives in the Tribal Community, or can be readily available
3. Have participated in Tribal events
4. Have demonstrated an interest in the professional development and historical preservation of the Tribe
5. Strong written and verbal communication skills
6. Ability to organize and prioritize work effectively and efficiently to meet deadlines
7. Business or professional acumen preferred

Summation:

Tribal Council candidates must be organized, timely, and professional; good public relation skills are essential in working with Tribal Membership and the general public.

Safety and Security:

In our ongoing efforts to ensure the safety and security of the Occaneechi Tribe and its Tribal Members, any Tribal Council member or Tribal Council candidate may be subject to criminal and/or financial background checks and drug testing.

2017 SELF NOMINATION FORM

Please print legibly:

Please sign your name in the space provided below

NAME	
ADDRESS	
PHONE NUMBER	
EMAIL ADDRESS	

I _____ duly nominate myself for consideration to the Occaneechi Band of the Saponi Nation's 2017 Tribal Council Elections. I am a duly enrolled OBSN Tribal Member and understand if elected to the Tribal Council, that I will be a committed OBSN Tribal Council Member, and actively participate in OBSN Tribal Council Meetings, and will strive to be a positive representative for our Tribe.

Please indicate with checkmark on line below:

 I want to be included on the ballot for one (1) of the four (7) vacant seats on our Tribal Council

**PLEASE BE SURE TO RETURN A SHORT BIO WITH THIS FORM
POSTMARKED BY MAY 10, 2017 OR MAIL TO:**

**OBSN
PO BOX 356
MEBANE, NC 27302**